

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, MAY 15, 1945

The Board of Public Works met on May 15th, 1945, in the office of the Governor, State House, Annapolis, Maryland.

There were present:

Herbert R. O'Connor, Governor  
J. Millard Tawes, Comptroller.

Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, also attended the meeting.

The Minutes of the meeting of March 6, 1945, copy of which was sent to each member of the Board, were approved.

GENERAL ASSEMBLY - 1945 Session:

There was brought to the attention of the Board, for its information, the fact that certain legislation in which the Board is interested was passed at the 1945 Session of the General Assembly, which laws are as follow.

- 1- House Resolution, dated February 20, 1945, relative to the making of provision for financial assistance for the erection of adequate buildings for the colored department of the Maryland School for the Blind out of the Post-War Construction Fund.
- 2- Senate Resolution authorizing the Board of Public Works to make available funds for an enlarged marketing program for the State.
- 3- Joint Resolution requesting the Board of Public Works to allocate a certain sum of money out of the Post-War Construction Fund for improvements to the Calvert County Hospital at Prince Frederick.
- 4- Senate Bill No. 636 authorizing any department or agency of the State or any political sub-division to purchase federal surplus materials or supplies without prior advertising or competitive bidding.
- 5- Senate Bill No. 533 providing for the release of certain lands or interests in lands from the lien of mortgage, dated January 27, 1855, from the Northern Central Railway Company to the State of Maryland.
- 6- Senate Bill No. 450 (Chapter 421, Acts of 1945) increasing the number of chronic hospitals and infirmaries and specifying their location.
- 7- Senate Bill No. 340 authorizing the Board of Public Works to apply any excess receipts above a specified surplus for the fiscal years ending June 30, 1945, and June 30, 1946, to the State debt and to reduce the State Tax on real and personal property and/or the State income tax for such fiscal years or to dedicate such surplus or any part thereof to a post-war construction fund.
- 8- Senate Bill 639 providing for a program of construction projects for State Institutions and Agencies in connection with Post-War Reconstruction and Redevelopment, designating the projects, authorizing the said Board to approve expenditures in connection with the execution of a program formulated by the said Board of Public Works.
- 9- Senate Bill No. 576 authorizing the Board of Public Works to collect, compile and publish the records of residents of Maryland who aided in the prosecution of the present war. It is understood that Senator Radcliffe, who was asked by the Governor to organize this work and who is also President of the Maryland Historical Society, that the Society has already accumulated some of this information. It was the opinion of the Board, therefore, that the Maryland Historical Society should be asked for a statement of their accomplishments to date and the cost thereof, after which subsequent arrangements will be made by the Board for completion of the work.
- 10- House Bill 687 which authorizes and empowers the Board of Regents of the University of Maryland to acquire land and other property, and to authorize and empower the Board of Public Works to allocate such funds for this purpose as the Board may deem necessary.

- 11- House Bill No. 184 to create a committee to study the need for a State Office Building in Baltimore City.

MARYLAND COMMISSION ON POSTWAR RECONSTRUCTION AND DEVELOPMENT:

The Board approved the execution of Contract for the purchase of Bennett Hall Annex of Goucher College for the State Department of Health, at a cost of \$25,000, and authorized the payment of \$2,500.00 on account of the purchase price.

The Secretary was authorized to execute the Contract on behalf of the Board.

The Board was advised that the balance available as of May 11, 1945, in the Post War Construction Fund was \$2,458,522.82.

The Board approved payment of bill of Bernard Evander & Co. in the amount of \$10,800.00 on account of services rendered in connection with the Western Shore Chronic Disease Hospital, the estimated cost of which is \$900,000.00.

The Board approved payment of bill of Edward V. Coonan & Co. in the amount of \$135.00 for survey and plat made in connection with the building for the State Department of Health in Baltimore City.

The Board ordered payment of a bill of S. J. Martenet & Co. in amount of \$200.00 for topographical survey at the Maryland Training School for Colored Girls. Mr. Kirkman reported that it was impossible to secure a reduction in the amount of the bill and the Board discussed the advisability of requiring institutions to secure approval of the Board before similar obligations are incurred in the future.

The Board considered the matter of revised programs for postwar construction at Montrose School for Girls and Rosewood State Training School, and decided to defer consideration of recommendations until final postwar construction plans are adopted.

The Board considered several letters from Dr. H. C. Byrd, President of the University of Maryland, relative to request of that institution for the appointment of architects and engineers for the postwar construction program for the University. It was brought to the attention of the Board that the sum of \$1,641,000.00 has been approved for construction at the University in the initial Postwar Construction Program - including approximately \$100,000 for a Fire Extension Building, the architects for which have been appointed. Therefore, the Board ordered that the University be requested to submit projects amounting to \$1,541,000, with their recommendations for architects for this amount of construction only.

The Board considered a request from Dr. R. V. Truitt, Director, Department of Research and Education, that the firm of Cutler and Cutler, architects, of Silver Spring, Maryland, be retained for the postwar construction program of that department in view of the fact that the blue prints submitted to the State Planning Commission, under the Five Year Capital Construction Program, were prepared by that firm, although no commitments were made to the company at that time when the estimates were made. Dr. Truitt stated that the plans and specifications already prepared meet their fullest needs.

In view of Dr. Truitt's explanation of the situation, the Board decided to ask Mr. T. W. Jamison, Jr., the architect assigned for this work, if he will agree to relinquish his appointment with the understanding that consideration will be given to him for services in connection with other State building to be done in the State's Postwar Construction Program.

The Board considered letter of Brig. Gen. Francis Petrott to the Governor recommending that funds be provided for a State Naval Militia Armory on the harbor-front lot located at Key Highway and the foot of Hughes Street, Baltimore, conveyed to the State by Baltimore City, in order that advantage may be taken of any federal assistance or grant available for postwar public projects.

The Board deferred consideration of this request until funds for actual postwar construction are allotted.

The Board considered letter received from Mr. F. Reid Isaac, President, Cheltenham School for Boys, advising that he had been authorized to submit a new price on the Ingleside Property near Catonsville, a possible site for the new Maryland Training School for Colored Boys. The real estate firm offering this property for sale has quoted to Mrs. Wm. H. Proctor, Chairman of the Site Committee, a revised price of \$45,000.00.

The Board was not willing to consider this revised price in view of the fact that an appraisal received shows a fair and reasonable value for the property to be \$20,000. The Secretary was instructed to advise Mr. Isaac accordingly.

There was submitted to the Board plat showing the right-of-way to the Deer's Head State Hospital for which the State will pay Mr. Wm. Handy Livingston \$400.00, and the Board agreed to deed to the City of Salisbury this right-of-way, provided the City of Salisbury will pave and maintain the right-of-way as a public street.

The Secretary was instructed to file the plat submitted and to advise Mr. Clark Gardner, City Engineer, Salisbury, Maryland, accordingly.

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The Board approved payment of bill of George W. Purnell, dated February 28, 1945, for topographical survey of the Deer's Head State Hospital, in the amount of \$85.00, this being the Eastern Shore Chronic Disease Hospital. Payment of this bill was recommended by Mr. Kirkman.

The Board considered the matter of the site for the Western Shore Chronic Disease Hospital, at Hagerstown, and request of the County Commissioners of Washington County for a statement by the Board as to the time within which the matter must be definitely settled. The Board felt that there had been an unusual delay in the transferring of title to the State for this property and reached the conclusion that if satisfactory arrangements are not made by June 15th, it would be necessary for the State to consider another location for the institution. Mr. Kirkman was requested to contact the County Commissioners for Washington County relative to this matter and make a report later to the Board.

The Board approved recommendations of the Commission on Postwar Reconstruction and Development for projects of Baltimore City and of Baltimore County, and authorized the payment of \$259,000 covering State assistance in the preparation of plans and specifications for these projects in accordance with the prescribed formula. The projects are as follows.

Board of Estimates of the Mayor and Council of Baltimore : -

1. Project No. B.C. 61, dated December 29, 1944, for A sludge heat drying plant consisting of two heat drying units with a total capacity of 46 tons of dry solids per day of 16 hours. A brick and concrete building will house the drying units and provide storage space, to be located at Back River Sewage Treatment Works, Baltimore County. - \$8,500.00.
2. Project No. B.C. 62, dated December 29, 1944, to convert seven acres of the present trickling filters which cover thirty acres, into high rate trickling filters, by installing sixty 80' rotary distributors with piping and concrete work appurtenant thereto. To be located at Back River sewage treatment works, Baltimore County. - \$6,750.00.

3. Project No. B.C. 63, dated December 29, 1944, for sanitary sewer interceptor, approximately eight miles long and consisting of 27-in. to 42-in. diameter vitrified pipe and reinforced concrete sewer with vitrified tile or brick invert, cast iron pipe, and sewage pumping station. To be located in the Jones Falls Valley, Baltimore City, from the northern city boundary to Chase and Wolfe Streets. - \$50,000.
4. Project No. B.C. 64, dated December 29, 1944, for approximately three miles of sanitary trunk sewer, to be located in the Western Run Valley from Fallstaff Road and Cross Country Boulevard to Jones Falls, Baltimore City. - \$10,000.
5. Project No. B.C. 129, dated December 5, 1944, for modern two-story brick building, with basement, to be known as Southern Health District Building, to be located at Southeast Corner of Light and E. West Streets, Baltimore City. - \$2,500.
6. Project No. B.C. 126, dated December 5, 1944, for modern two-story brick dispensary building approximately 105' x 121' x 34' with a central 33' x 49' interior light court, connected by a 25' x 41' x 21' one-story structure to the present Baltimore City Hospital Building, located at 4990 Eastern Avenue, Baltimore City. - \$6,250.
7. Project No. B.C. 160, dated January 10, 1945, for alterations and additions to the Baltimore City Court House, and major repairs to the plumbing and heating systems, and elevator facilities. - \$12,500.
8. Project No. B.C. 78, dated February 19, 1945, for modern fireproof elementary school building to accommodate approximately 640 colored pupils, and to be located in Northwest Baltimore. - \$5,825.
9. Project No. B.C. 80, dated February 19, 1945, for fireproof school building to be known as the Clara Barton Vocational School for White Girls, to accommodate 1500 pupils. - \$27,500.
10. Project No. B.C. 81, dated February 19, 1945, for fireproof school building to be known as the Carver Vocational School for colored boys and girls, to accommodate approximately 1500 pupils. - \$27,500.
11. Project No. B.C. 161, dated February 19, 1945, for fireproof school building to be known as the West Baltimore Colored Elementary School, to accommodate approximately 960 pupils. - \$8,363.
12. Project No. B.C. 162, dated February 19, 1945, for fireproof elementary school building for colored pupils, to be located in Southwest Baltimore. - \$8,363.
13. Project No. B.C. 9, dated March 12, 1945, for reinforced concrete arch bridge to carry Northern Parkway over Herring Run. - \$8,750.
14. Project No. B.C. 24, dated March 12, 1945, for reinforced concrete bridge to carry Race Street over the Patapsco River. Also the installation of a grade separation at Race Street, Chesapeake Avenue and Hanover Street. - \$15,000.
15. Project No. B.C. 153, dated March 12, 1945, for a three-span steel and concrete bridge to carry Argle Ave. over the Pennsylvania Railroad, south of Laurens Street. - \$1,750.
16. Project No. 3-62, dated December 7, 1944, by the Board of County Commissioners of Baltimore County, for a three-story addition and alterations to the existing Court House, on site of the present Court House at Towson, Baltimore County. - \$15,000.

Board of County Commissioners of Baltimore County : -

1. See No. 16 above.
2. Project No. 3-12, dated December 15, 1944, for approximately 28,000 feet of trunk sewer, from the western boundary of Baltimore City to Old Court Road and Gwynns Falls in the 2nd and 3rd Election Districts of Baltimore County. - \$24,500.
3. Project No. 3-43, dated December 9, 1944, for a new brick Police Station Building, to be located at Reisterstown Road and Chatsworth Avenue, Reisterstown, Baltimore County. - \$1,075.
4. Project No. 3-64, dated January 17, 1945, for sanitary sewerage system and sewage treatment works of capacity to treat an average daily flow of approximately 0.2 million gallons, to serve residents of Reisterstown and Glyndon, Baltimore County. - \$9,316.
5. Project No. 3-26, dated December 26, 1944 and supplemental application dated February 21, 1945, for a new bridge providing a 28' roadway, etc. Bridge to consist of a symmetrical, double leaf, rolling lift, deck bascule span providing a 75' clear channel width, with fixed approach spans and filled approaches beyond the abutments, to carry Wise Avenue over Bear Creek, Baltimore County. - \$9,900.

ANNOTATED CODE:

Mr. Kirkman advised the Board that he had received information from Mr. Molter, of the State Library, that one set of the Annotated Code, 1939 Edition, was loaned to the Last Legislature and not returned. No action was taken.

BOARD OF MENTAL HYGIENE:

The Board considered letters received from Dr. George H. Preston, Commissioner of Mental Hygiene, and Mr. W. D. Owens, State Employment Commissioner, requesting a modification of employee's waiver in connection with the State Retirement System in cases of accidental injury incurred in line of duty:-

"In consideration of my certification for appointment under the Merit System of the State of Maryland, and/or acceptance for employment in the State Service, I do hereby waive any benefit or right to a pension under any State Retirement System and/or any disability benefit do or on account of my employment by the State."

The Secretary was instructed to refer the matter to the Board of Trustees of the State Employees' Retirement System for consideration and recommendation, and to the State Employment Commissioner.

The Board approved the request of Dr. Preston for the transfer of \$400.00 from Special Maintenance Fund for the purchase of equipment necessary for the operation of Boarding Out Care Program.

The Board considered request of Dr. Preston, dated May 9, 1945, for authority to retain \$30,000 from Special Maintenance Fund for the employment of Psychiatric Aides at the State hospitals. Dr. Preston stated that "there is every prospect that the State hospitals will continue to be very short of physicians for the next four or five years. Reduced medical school classes and increased demands as a result of the War seem to make this inevitable. The treatment of certain mental patients in hospitals requires time spent by the physicians talking to the patients. This might mean as much as three or four hours a week per patient. This is entirely beyond the reach of State Hospital physicians in view of the number of patients they must care for."

The Board approved the request of Dr. Preston and authorized the credit of the \$30,000 from the Special Maintenance Fund to the Board of Mental Hygiene in order that the salaries of the Psychiatric Aides might be paid by that Board.

BONUS:

The Comptroller submitted to the Board the matter of request of the Towson State Teachers College for authority to compensate Miss Marguerite Simmons, Instructor, in the amount of \$180.00 as set forth in payroll submitted by that institution to the State Employment Commissioner.

The Board approved the payment of \$180.00 to Miss Simmons in order to permit the institution to carry out a promise made to Miss Simmons at the time of her employment.

CHELLENHAM SCHOOL FOR BOYS:

The Board authorized the payment of bill of Charles T. King in the amount of \$3,189.51, dated February 19, 1945, covering emergency repairs to the boilers at Cheltenham School for Boys, the work having been done with the approval of Mr. Kirkman. The Board ordered a transfer of this amount of money from the General Emergency Fund to the budget of the school, to cover payment of this bill.

COMPTROLLER OF THE TREASURY:

The Comptroller reported to the Board for its information that there has been recovered the sum of \$264,324.02 from Special Funds Agencies to reimburse General Funds Appropriations for contributions to the Employees' Retirement System for the fiscal years 1942, 1943, and 1944.

The Board approved payment of the following refunds of taxes paid to the State in error, from Miscellaneous Appropriation #2, Item #18: -

Title Tax -		\$104.72
Robert Washington Revell	\$3.36 ✓	
Sarah Mary Robinson	26.67 ✓	
John Carroll Behr	10.22 ✓	
Maryland Truck Sales	7.21 ✓	
John Joseph McCullough	15.33 ✓	
American National Red Cross	3.76 ✓	
Charles Borah Krobath	1.50 ✓	
John Edward Elburn	6.02 ✓	
Walter Alexander Edens & Dorothy Leimbach Edens	13.23 ✓	
John Milton Baker	2.61 ✓	
Howard Monroe Harris	14.81 ✓	
Tangible Personal Property Tax -		4.15
Ford's Theatre Corporation	4.15 ✓	
Real Estate License -		5.15 ✓
Phillips & Canby, Inc.	✓ 4.15.	

The Board also approved for payment from Miscellaneous Appropriation #2, Item #18, the sum of \$156.95 to the Anne Arundel County Commissioners covering reimbursement to Anne Arundel County for refunds issued for duplicate payments of State Taxes for the tax year 1939, 1940, 1941, 1942, 1943, and 1944, for the period January 1 to December 1, 1944.

The Board approved payment of the following refunds for franchise taxes paid to the State in error, from the budget of the State Tax Commission, Item #208-C:-

Franchise Taxes -		\$508.27
Society of Colonial Wars in The State of Maryland	\$20.87	
Celanese Athletic Assoc., Inc.	10.05	
The John Carroll Club, Inc.	20.10	
Hadassah Baltimore Chapter, Inc.	10.06	
The White Ground Bldg. & Loan Association of Baltimore Co.	11.63	
Prince George's League For Planned Parenthood, Inc.	10.03	
Safeway Trails, Inc.	42.41	
Annapolitan Club	10.02	
The Thomas Point Ducking Club, Inc.	10.03	
Alko Express Lines	25.13	
Wye Corp.	25.08	
Maryland Harness Horse Assoc., Inc.	20.70	
Phi Alpha Omega Sorority, Inc.	10.05	
James Walsh & Co., Inc.	25.09	
Westminster Cooperative Poultry Products Auction	5.03	
Charles T. Wrightson & Son, Inc.	20.10	
Central Social Club of Cumberland	10.03	
Eastern Service Corp.	5.03	
The Lincoln National Bank of Washington	25.06	
Charles St. Assoc., Inc.	20.85	
Research Investments, Inc.	10.06	
S. J. Groves & Sons Co.	25.13	
National Battery Co.	25.11	
Noland Co., Inc.	25.14	

Cambridge Wholesale Grocery Co.	\$70.39
Burton's, Inc.	5.04
Iota Theta Sorority, Inc.	10.05.

#### CROWNSVILLE STATE HOSPITAL:

The Board formally approved the award of contract in the amount of \$1,980.00 covering repairs to the Northeast corner of the Nurses' Home at Crownsville State Hospital, to Cogswell Construction Company, payment to be made from funds of the hospital available for geeneral repairs.

The Board approved request of Dr. Winterode, Superintendent, for authority to use \$550.45 remaining in the General Bond Issue of 1941 for the Crownsville State Hospital on the contract the hospital has with Harvey Howard for running steam lines to the vegetable storage house, poultry house, lumber storage and masonry shop.

After due consideration of letter received from Dr. Winterode setting forth necessary repair work for the chimney stacks at the Crownsville State Hospital as recommended by the American Chimney Corporation, the estimate for which is \$1,197.00, the Board authorized the doing of this repair work with payment to be made out of funds available to the hospital for general repairs.

#### DEPARTMENT OF CORRECTION:

The Board considered request of the Department of Correction for the transfer of \$2,500 from the Maryland Penitentiary-State Use Account and \$2,500 from the Maryland State Penal Farm-State Use Account, a total of \$5,000.00, to the State Use Industries Account in connection with the salaries and expenses of the Sales Promotion Manager and the Assistant Sales Promotion Manager.

The matter was referred to Mr. Kirkman and Mr. McCusker for investigation and action, as required.

There was brought to the attention of the Board communication from Mr. Joseph H. A. Rogan, Chairman, Department of Correction, in which the Board was advised that in compliance with Chapter 519 of the Acts of 1945, effective June 1, 1945, the Board of Correction had felt it necessary to terminate the services of Mr. Elmer St. C. Maxwell as Superintendent of the Maryland State Penal Farm as of June 1, 1945. It was requested that the Board of Correction be authorized to make compensation to Mr. Maxwell for thirty days salary following the termination of his services in lieu of notice to this effect.

Approval of this request was given by the Board.

#### DEPARTMENT OF PUBLIC BUILDINGS AND GROUNDS:

The Board confirmed approval previously given for additional costs to the contract for the remodeling of the Court of Appeals Building as follows.

- \$121.00 for the removal of two themostats to new locations.
- 35.00 for electric receptacle in the small room adjacent to the "Judge's Toilet" for an electric refrigerator.
- 170.00 for installation of the vault door removed from the old vault on the first floor to a new location in the basement of the Court of Appeals Building.

The Board authorized the Superintendent of Public Buildings and Grounds to accept bid of Chesapeake Window Cleaning Co. in the amount of \$500.00 for cleaning windows in the State House, Government House, Court of Appeals Building, and the State House.

The Board authorized the payment of the following bills from funds available for the Improvement of Public Buildings in Annapolis:-

- 1- Brashears Bros. in the amount of \$1,382.00 covering painting done at the Mansion.
- 2- J. F. Johnson Lumber Co. in the amount of \$50.00 covering one set of Plans & Specifications for work on Lavatory in the State House.
- 3- Hopkins & Wayson in the amount of \$1,196.00 covering remodeling of ladies rest room in the State House and the painting of two ladies rest room with installation of one light fixture and switch.

#### DEPARTMENT OF STATE FORESTS AND PARKS:

The Board confirmed approval given by the individual members for the sale of 17 1/2 acres along the Patapsco River, near highway #1 and the Relay Bridge of the Baltimore and Ohio Railroad that is unsuited for park development or for forest nursey development, by the Department of State Forests and Parks for \$1,750.00. The cost of this property to the State was \$1,000.00.

The Board also authorized the Department to dedicate to the County Commissioners of Baltimore County ten feet of the right-of-way along the above mentioned tract of land, as this road improvement would facilitate easy access to the southeastern portion of the park. It was agreed that the granting of a strip of some 10 feet along the existing unimproved road in Baltimore County should supercede the sale and deeding of the above mentioned tract of land to the purchaser.

The Board approved the purchase of a one-acre tract of land known as the Nassawango site in Worcester County at a price of \$125.00 for use as a fire tower site.

#### GENERAL EMERGENCY FUND:

A communication dated May 2nd, 1945, received from Mr. John W. Downing, Bank Commissioner, requesting an allotment of approximately \$20,175.00 for the proper carrying out of the provisions of House Bill No. 377, now known as Chapter 932 of the Acts of 1945. This request was referred to Mr. Kirkman and the Secretary for investigation.

See: University of Maryland.

Mr. Kirkman brought to the attention of the Board a request from Dr. Morris L. Radoff, Archivist, for an allotment of \$3,500 for a Public Record Examiner. No action was taken.

No action was taken on requests which had been made to Mr. Kirkman for allotments from the General Emergency Fund by the following State Agencies:-

Rosewood State Training School	\$45,300.00
State Employment Commissioner	3,800.00
University of Maryland	46,643.00
Maryland Training School for Colored Girls	5,218.00
Cheltenham School for Boys	17,000.00

No action was taken on the matter of an allotment of \$2,000 to reimburse the counties for the State's share of premium on surety bonds as provided in Chapter 714 of the Acts of 1945.

Request of the Miners Hospital for an allotment of \$5,436.01 from the General Emergency Fund was referred to Mr. Kirkman and Mr. McCusker.

Request for an allotment of funds for the budget of the Maryland Council of Defense was referred to Mr. Kirkman and Mr. McCusker.

See: Cheltenham School for Boys, \$3,189.51 approved.



Blanket authority was given to Mr. Kirkman and Mr. McCusker for the preparation of necessary budget amendments for allotments from the General Emergency Fund to provide for salary changes as a result of reclassifications or increases in the salary scale, approved by the 1945 Legislature.

Mr. Kirkman and Mr. McCusker were requested to review the two Emergency Funds and report to the Board the balances ascertained, together with recommendations as to the amount of allocations to be made on the above requests. However, the Board approved emergency allotments for the payment of salaries and overdue bills and authorized Mr. Kirkman and Mr. McCusker to proceed accordingly in their review of requests for allotments.

Mr. Kirkman submitted to the Board budget for the Maryland State Guard for the fiscal year 1946 which included \$126,134.50 for salaries, \$66,550.00 for expenses, and \$30,000 for uniforms, making a total of \$222,684.50. The Board approved this budget and authorized the transfer of the funds necessary from the General Emergency Fund.

Upon recommendation of Mr. Kirkman, the Board approved an allotment of \$3,000 from the General Emergency Fund to the Board of Mental Hygiene and the Department of Public Welfare, together, for an investigation of cases of epileptic children, in accordance with Chapter 797 of the Acts of 1943.

The Board authorized the transfer from the General Emergency Fund of \$376.82 to the State Racing Commission to cover unpaid printing bills.

The Board also authorized the transfer of \$5,800.00 to the Maryland Racing Commission for the fiscal year 1946, for -

Stenographer-Secretary	\$1800.00	Fee for compilation	
Travel	1800.00	of rules	\$600.00
Printing (Book of Rules & Laws)		Office equipment	800.00.
	800.00		

The Board deferred action on the request of the University of Maryland for allotment of \$62,643.00, pending report of Mr. Kirkman and Mr. McCusker to the Board.

The Board deferred any action on the request of Dr. Morris L. Radoff, Archivist, for an allotment from the General Emergency Fund for the employment of a repair worker, as set forth in his letter of April 26, 1945, addressed to Mr. McCusker, pending a report as to the balances in the two emergency funds. It was stated that such a repair worker would take care of county records not in the custody of the Hall of Records.

The Board authorized an allotment of \$1,700.00 to the State Tobacco Warehouse from the General Emergency Fund for the purchase of a Lift Truck.

Upon recommendation of Mr. Kirkman, the Board approved an allotment of \$3,200.00 from the General Emergency Fund for the Department of Motor Vehicles to cover Seasonal Clerical Assistance, as set forth in letter of Mr. W. Lee Elgin, Commissioner, dated May 7, 1945.

#### HALL OF RECORDS:

The Board considered letter received from Dr. Morris L. Radoff, Archivist, advising of a request made by the Maryland Racing Commission for the transfer of certain records (inventory attached to Dr. Radoff's letter) to the Hall of Records. Although these records are of no value for storage in the Hall of Records, it was Dr. Radoff's recommendation that they be not destroyed.

The Board ordered that these records be housed in the warehouse of the Department of Budget and Procurement, and referred the matter to Mr. Kirkman.

The question of the Superintendent of Public Buildings and Grounds taking over maintenance of the Hall of Records along the same lines as other buildings in Annapolis was considered by the Board and it was agreed that the Superintendent should provide the same maintenance for that building as for other State Buildings in Annapolis. (See: Minutes of July 17, 1945 for detail.)

LEASES:

The Board approved the automatic renewal of the lease between the State of Maryland the the Dunleer Company for the office space in Dundalk, Maryland, used by the Income Tax Division of the State Comptroller's Office for a period of two years from June 1, 1945, as provided in the original lease, at a rental of \$60.00 per month.

Upon recommendation of Mr. Kirkman the Board approved the execution of the following leases.

University of Maryland - Sigma Phi Sigma Fraternity, located on Norwich Roads in College Park, Maryland, for a period of six months from April 1, 1945, at \$2,400 per annum.

- Meta T. Wallace; being Farm Labor Placement Office, Emergency Farm Labor Program, Extension Service of the University of Maryland, at 22 Goldsboro Street, Easton, Maryland, for a period of one year from April 1, 1945, at an annual rental of \$240.00.

- G. Hale Harrison, Henry L. Harrison, Orlando Harrison and John L. Harrison, of Berlin, Maryland; for the Extension Service of the University of Maryland, 2 acres of land in Berlin for a period of five months from August 1, 1944, at an annual rental of \$1.00

- R. J. Chatham, of Allen, Maryland; for the Extension Service of the University of Maryland, approximately 2½ acres of land in Allen, Maryland, for a period of five months from August 1, 1944, at the rate of \$25.00 per year.

State Board of Hairdressers and Beauty Culturists - The Calvert Building and Construction Co., for offices #261-269 of the Calvert Building, Baltimore, for a period of one year from February 1, 1945, at a rental of \$1,800.00 per year.

State Comptroller - Winter Garden Holding Co., Inc., of Rooms 206-212 Pythian Building, Baltimore, for a period of one year from May 1, 1945, at a rental of \$4,500 per year.

State Department of Health - The Waldon Enterprises, Inc. of Main room and entrance hall on the ground floor at 2315 N. Charles Street, Baltimore, for a period of one year from May 1, 1945, at \$600.00 per year.

State Department of Health - Anthony Purnell, of The Hammond House on Main Street, Berlin, Maryland, for a period of one year from June 1, 1945, at the rate of \$300.00 per year.

State Department of Health - William F. Stone, Jr., of ground floor, first and second floors at 2612 N. Charles Street, Baltimore, for a period of one year from July 1, 1945, at a rental of \$1,920.00 per annum.

Mr. Kirkman brought to the attention of the Board a request from Bethlehem Fairfield Shipyard, Inc. for an extension of the lease between that company and the State of Maryland for space in the State Tobacco Warehouse until December 31, 1945, under the same conditions. The Board approved this extension but felt the company should be advised that the State will have use for this space after December 31, 1945, and requested that the Secretary so advise the lessor.

MARYLAND TUBERCULOSIS SANATORIUM:

The Board approved request of the Maryland Tuberculosis Sanatorium for authority to write-off \$58.50 of uncollectible accounts due that institution, as set forth in their letter dated March 31, 1945.

MARYLAND TRAINING SCHOOL FOR COLORED GIRLS:

There was brought to the attention of the Board a communication received from the Anne Arundel County Sanitary Commission requesting information as to the situation relative to disposal of sewage from the Maryland Training School for Colored Girls. Provision is made for this project in the Postwar Construction Program and it will be in order for the Anne Arundel County Sanitary Commission to make its application to the Maryland Commission on Post-War Reconstruction and Development for financial aid in the usual manner.

MARYLAND WORKSHOP FOR THE BLIND:

There was submitted to the Board copy of Resolution which was passed by the Board of Trustees of the Maryland Workshop for the Blind on Monday, March 5, 1945, requesting the State Department of Health and the Board of Public Works to provide suitable quarters and care for the aged blind of the State in the chronic hospitals of Maryland. It was the feeling of the Board that this should be considered further when final plans and allotments are made for construction of postwar projects.

MILITARY DEPARTMENT:

Upon the recommendation of Mr. Kirkman the Board approved the disposal of two buildings, formerly used by the Military Police Unit - one building being located at Montebello Lake and the other at Loch Raven, and agreed to the request of General Petrott that these buildings be given to the Frederick Lodge of Elks to house a Boy Scout Unit in Frederick.

Mr. Kirkman advised the Board that with reference to the repairs necessary at the 5th Regiment Armory, Baltimore, because of fire damage, a firm of contractors has agreed to submit plans and specifications, for which they will be paid a fee. Bids covering reconstruction can then be obtained and award of a contract made. The State Treasurer had advised that a proof of loss had been filed for \$43,000.00 to cover the damage to building and contents.

MISCELLANEOUS:

The matter of Certificate of Stock of the State of Maryland, alleged to have been issued in 1777 to Nicholas McCubbins, Esq., face value being \$666 2/3, was before the Board for further consideration, a copy of letter of the State Law Department dated February 23, 1945, addressed to Hon. Clarence E. Martin, Attorney General of West Virginia, relative to this matter having been forwarded to the Board.

Upon the recommendation of the State Law Department, the Board authorized the Comptroller of the Treasury to make payment of the face value of the Certificate of Indebtedness, issued in 1777, in the amount of \$666 2/3, plus one year's interest, to Charles Colby Bentley the present owner of the Certificate.

MORGAN STATE COLLEGE:

Action by the Board was deferred in the matter of certain fiscal practices of Morgan State College initiated prior to State ownership, particularly with reference to the awarding of athletic scholarships.

STATE EMPLOYEES:

The Board authorized the closing of State offices at 4:00 p.m. during the summer months of June, July and August, 1945.

The Board considered Chapter 1015 of the Acts of 1945, providing for overtime compensation for State employees, and the administration of the laws relating to such overtime payment and payment for vacation leave earned but not taken was referred to a committee consisting of Mr. W. D. Owens, State Employment Commissioner; Mr. Charles D. Harris, Counsel, Maryland Classified Employees Association; Mr. Kirkman; and, Mr. McCusker for recommendations as to rules and regulations pertaining to such administration.

The Board authorized the payment of compensation in lieu of vacations earned but not taken in the following instances.

- 1- To employees of the Maryland State Penal Farm as fully set forth in letter dated April 12, 1945, from Mr. Joseph H. A. Rogan, Chairman, Board of Correction, in a total amount of \$863.24.
- 2- To employees of the Women's Prison the sum of \$97.70 distributed as set forth in letter of the Department of Correction dated March 28, 1945.

- 3- To employees of the Hall of Records as set forth in letter of Dr. Morris L. Radoff, Archivist, dated April 28, 1945, in a total amount of \$34.98.
- 4- To John F. Benson, Watchman, Department of Health, for 24 days during the period 1942-45, the sum of \$
- 5- To Wilson Staubitz, engineer at the Henryton Sanatorium, the sum of \$68.75.

The Board considered requests for extension of sick leave for employees of the Department of Correction, State Roads Commission, State Accident Fund, Department of Motor Vehicles, Department of Health, Department of Public Welfare, State Treasurer, and the War Memorial Commission, and referred all of these request to Mr. Kirkman and Mr. McCusker for further investigation and report to the Board.

#### DEPARTMENT OF PUBLIC WELFARE:

The Board considered request of Mr. J. Milton Patterson, Director, State Department of Public Welfare, dated March 7, 1945, for authority to make retroactive adjustment of the salary of Hope Lively Brokovich, employee of the Wicomico County Welfare Board in line with advices received from the State Employment Commissioner. Mr. Patterson inclosed copies of correspondence passing between his office and that of the Employment Commissioner for the information of the Board. It was stated that 59% of this employee's salary is paid from State Funds, and that she is classified as a Senior Stenographer.

The matter was referred to Mr. Kirkman for such budgetary action as might be necessary on the part of the State of Maryland in making the adjustment of salary directed by the State Employment Commissioner.

#### STATE PROPERTY:

Upon recommendation of Mr. Kirkman the Board approved the disposal of the following surplus property which is no longer of service to the State.

- |  |  |
|--|--|
| 1- State Teachers College-Salisbury    | Textbooks.                                   |
| 2- House of Correction                 | Transfer of Hammond                          |
|  | Electric Organ to Maryland State Penal Farm. |
| 3- State Roads Commission              | Condemnation Reports                         |
|  | #4001, #4002, #3648, #3886, #3887, #3649,    |
|  | #3888, #3263, #3889, #3264, #3336, #3278,    |
|  | #3279, and #3188.                            |
| 4- University of Maryland              | Two Trucks.                                  |
| 5- Department of State Forests & Parks | Radio Equipment.                             |

#### STATE INSURANCE DEPARTMENT:

The Board approved request of the State Insurance Department for authority to write-off certain debit balances totaling \$5,870.42 covering amounts due from insurance companies which have gone into receivership, and as set forth in report of the State Auditor covering his examination of the accounts and records of this department for the period October 1, 1941 to June 30, 1944.

#### STATE ROADS COMMISSION:

The Board authorized the execution of deed between the State Roads Commission and Ira Dell Newcomb and Katherine Cockrane Newcomb, his wife, conveying to the latter certain property in Charles County - First Election District, which is no longer required in connection with the State Roads System. This deed was approved by the State Law Department as to form and legal sufficiency.

The Board approved request of the State Roads Commission for authority to purchase a parcel of land in Chestertown, Maryland, adjacent to lots now owned by the Commission and used as garage and storage site, at a cost of \$1,500.00.

The Board considered letter of Mr. Kirkman, dated April 21, 1945, relative to the old bridge over the Susquehanna River at Havre de Grace. No action was taken relative to the request of the War Department that the State remove piers and abutments of the old highway bridge as it is understood that further investigations are being made for a later report to the Board.

#### UNIVERSITY OF MARYLAND:

The Board gave formal approve to the awarding of contracts by the University of Maryland in connection with the construction of cottages authorized, as follows.

Mill Work to Barber & Ross, Washington	\$2,691.20
Plumbing & Heating to Mehring & Hanson Co., Washington	7,223.00
All Brickwork, Cinder Block Work and Flue Linings to William F. Nelson, Washington	13,120.00,

it being understood that these were the low bids in each case and the best bid.

The Board approved request of Dr. H. C. Byrd, President, University of Maryland, for authority to transfer \$14,000 from the Live Stock Sanitary Fund thru budget amendment for the construction of the cottages authorized by the Board of Public Works. This request was recommended by Mr. Kirkman.

The Board approved the selection of Ross & Walton as architects for the Fire Service Extension Building to be erected on the campus of the University of Maryland at an estimated cost of \$108,000.00, and in connection therewith passed the following resolution:-

BE IT RESOLVED that the Board of Public Works of the State of Maryland, consisting of the Governor, the State Treasurer, and the State Comptroller, herewith authorize the construction immediately of the Fire Service Extension Building on the campus of the University of Maryland at College Park, as provided by law in the recent act of the Legislature; and direct that immediate plans be made for the erection of the building.

THIS Resolution is in accordance with the requests to the Governor and Board of Public Works by the University of Maryland and in accordance with the law passed at the recent session of the Legislature authorizing the building and funds therefor.

Request of the University of Maryland for an allotment from the General Emergency Fund to take care of an estimated overdraft in the accounts of the Experiment Station and the Extension Service was referred to Mr. Kirkman and Mr. McCusker.

There was submitted for the information of the Board one of the Contract forms which the University of Maryland is using in connection with the cottages now under construction.

#### VETERANS COMMISSION:

The Board discussed the matter of establishment of Information Centers for the Veterans Commission. This matter was referred to Mr. Tawes, Mr. Kirkman and Mr. McCusker for investigation and report to the Board at its next meeting.

ICE BOAT "ANNAPOLIS":-

Mr. Kirkman submitted to the Board a request from the Harbor Engineer, Baltimore, for an allotment of \$15,000 to cover the cost of installing an oil burning equipment in the ice boat "Annapolis". No action was taken on this request.

LEASES:

Mr. Kirkman submitted to the Board a request of the Division of Parole and Probation for permission to rent an office in Baltimore City for the use of the employees of that division working in Baltimore, only.

The Board granted authority for the renting of such office space, subject to the approval of the Board as to the lease.

MARYLAND COMMISSION ON POST-WAR RECONSTRUCTION AND DEVELOPMENT:

The Board approved the payment of the following bills in connection with the State's postwar construction program, for which plans and specifications are being prepared at this time.

## Cheltenham School for Boys:

Charles W. Menard - services	\$1,489.00 ~
Herring & McCall - sewage project	2,534.47 ~
Ross & Walton - Staff Apartment Bldg.	2,696.55 ~
Ross & Walton - Staff Dormitory	1,902.66 ~
Herring & McCall - sewage project	6,655.00 ~
Charles J. Spielman Co. - sewage project	2,943.69 ~
Ross & Walton - Toilet Facilities	1,687.20 ~
Herring and McCall - Cottages (Staff Dormitory)	14,040.00 ~
Ross & Walton - Intake Cottage	1,501.34 ~
Herring & McCall - cottages (Staff Dormitory)	15,300.00 ~
Herring & McCall - " " "	19,602.00 ~
Ross & Walton - Dining Hall, etc.	3,180.00 ~
Ross & Walton - Staff Apartment Bldg.	1,050.00 ~
Herring & McCall - Staff Dormitory - cottages	11,475.00 ~

## Spring Grove State Hospital:

Howard C. Sutton - topographical surveys	1,325.00
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## Maryland Tuberculosis Sanatorium:

Buckler & Fenhagen - State Sanatorium	4,740.00
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## Morgan State College:

Taylor & Fisher - Dormitory	1,680.00
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## Maryland Training School for Boys:

Palmer & Lamdin - Cottage #8	3,450.00
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## Maryland Training School for Colored Girls:

Frederic A. Fletcher - Administration Bldg.	1,425.00
Frederic A. Fletcher - Cottage	1,218.00
Frederic A. Fletcher - Cottage	1,827.00

## Maryland Training School for Boys:

H. A. Harris Co. - Security Unit	25.45 ~
L. A. Benson Co., Inc. - " "	140.92 ~
J. Norman Otto-M. Henkle Co. - " "	57.00 ~
Carey Machinery & Supply Co. - " "	101.33
American Laundry Machinery Comp. - " "	1,086.33

## Eastern Shore State Chronic Disease Hospital:

George W. Purnell - Survey property lines	60.00
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## State Tobacco Warehouse:

Cyril H. Hebrank - sketches	720.00.
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There being no further business, the meeting was adjourned.

*Joseph O. Melusser*  
Secretary